Republic of the Philippines
# Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

**13 August 2026**

DIVISION MEMORANDUM
No. 547 s. 2026

**DISSEMINATION OF REITERATION TO REFRAIN FROM USING ATM PAYROLL CARDS AS LOAN COLLATERAL**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. In reference to the **DepEd Memorandum No. 049, s. 2026** dated August 12, 2026, titled **"Reiteration of the Reminder to Refrain from Using ATM Payroll Cards as Loan Collateral,"** this Office hereby disseminates the strict prohibition against the use or surrender of ATM Payroll Cards as Loan Collateral.

2. Attached is the copy of the DepEd Memorandum for reference and guidance.

3. Immediate dissemination and strict compliance of this Memorandum is desired.

**CELEDONIO B. BALDERAS JR.**
Schools Division Superintendent

Encl: As stated
References: DM No. 049, s. 2026
To be indicated in the Perpetual Index
under the following subjects:

LOAN COLLATERAL

OSDS Personnel Unit – dissemination of reiteration to refrain from using atm payroll cards as loan collateral
PERQ89PK-002934/August 13, 2026

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Republic of the Philippines
**Department of Education**

AUG 1 2 2026

DepEd MEMORANDUM
No. 049 , s. 2026

**REITERATION OF THE REMINDER TO REFRAIN FROM USING ATM PAYROLL CARDS AS LOAN COLLATERAL**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads and Teachers
All Others Concerned

1. Pursuant to Office Memorandum (OM)-OSEC-2020-006 dated 18 April 2020, titled *"Reminder to Refrain from Using ATM Payroll Cards as Collateral for Loans or Engaging in the ATM Sangla"*, and in line with the advisory of the Bangko Sentral ng Pilipinas regarding the "*Sangla*-ATM" scheme issued on 20 May 2023, the Department of Education (DepEd) reiterates its strict prohibition against the use or surrender of ATM payroll cards as loan collateral.

2. The *Sangla*-ATM scheme is a high-risk and abusive lending practice that exposes DepEd personnel to uncontrolled withdrawals, financial exploitation, excessive indebtedness, and the possible misuse of personal and sensitive personal information.

3. Accordingly, all DepEd personnel are strongly advised to exercise utmost prudence and diligence when entering into loan agreements, refrain from engaging in informal or unauthorized lending schemes that impose excessive interest rates, unfavorable terms, or oppressive conditions, and to safeguard their ATM payroll accounts and personal and sensitive personal information at all times.

4. All DepEd Personnel are likewise encouraged to avail only of accredited, authorized, and regulated loan facilities in accordance with existing DepEd issuances, and applicable government regulations, including loan programs offered by the Government Service Insurance System, DepEd Provident Fund, the Land Bank of the Philippines, Pag-IBIG Fund, Securities and Exchange Commission-registered and duly licensed lending companies, and other DepEd-accredited private lending institutions, which provide transparent, accountable, and reasonable lending terms and conditions.

5. For inquiries and concerns, please contact the **Finance Service-Employee Account Management Division,** Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City, through email at fs.eamd@deped.gov.ph.

6. Immediate dissemination of and strict compliance with this Memorandum is hereby directed.

**ATTY. FATIMA LIPP D. PANONTONGAN**
Undersecretary and Chief of Staff